

How to search in the library's database

What can one find in the library's database?

1. All the library's collections are listed in the catalogue
2. In the library, we have items in many different languages: English; Hebrew; German; Russian, and Spanish. Most works are in English and Hebrew
3. The catalogue includes details on each item: Its location, subjects, bibliographic information, and sometimes a summary of its content.
4. In the library, there is access to full PDF texts that are found on the internet.
5. One can search for articles and books in the library's catalogue.
6. The link to the catalogue is:
https://huc-primo.hosted.exlibrisgroup.com/primo-explore/search?sortby=rank&vid=972HUC_V1&lang=en_US

!!!This link is only for the catalogue of the Jerusalem library. If you wish to search for books on one of the American campuses, you have to go to its library's catalogue link separately. You can find the links of the various campuses on the library page of the HUC website!!!

The search screen is available in two languages: Hebrew and English. You can choose which language you prefer by clicking on the icon on the upper right side of the screen.

Two options will open up: Choose a language; and Log in to your library card.

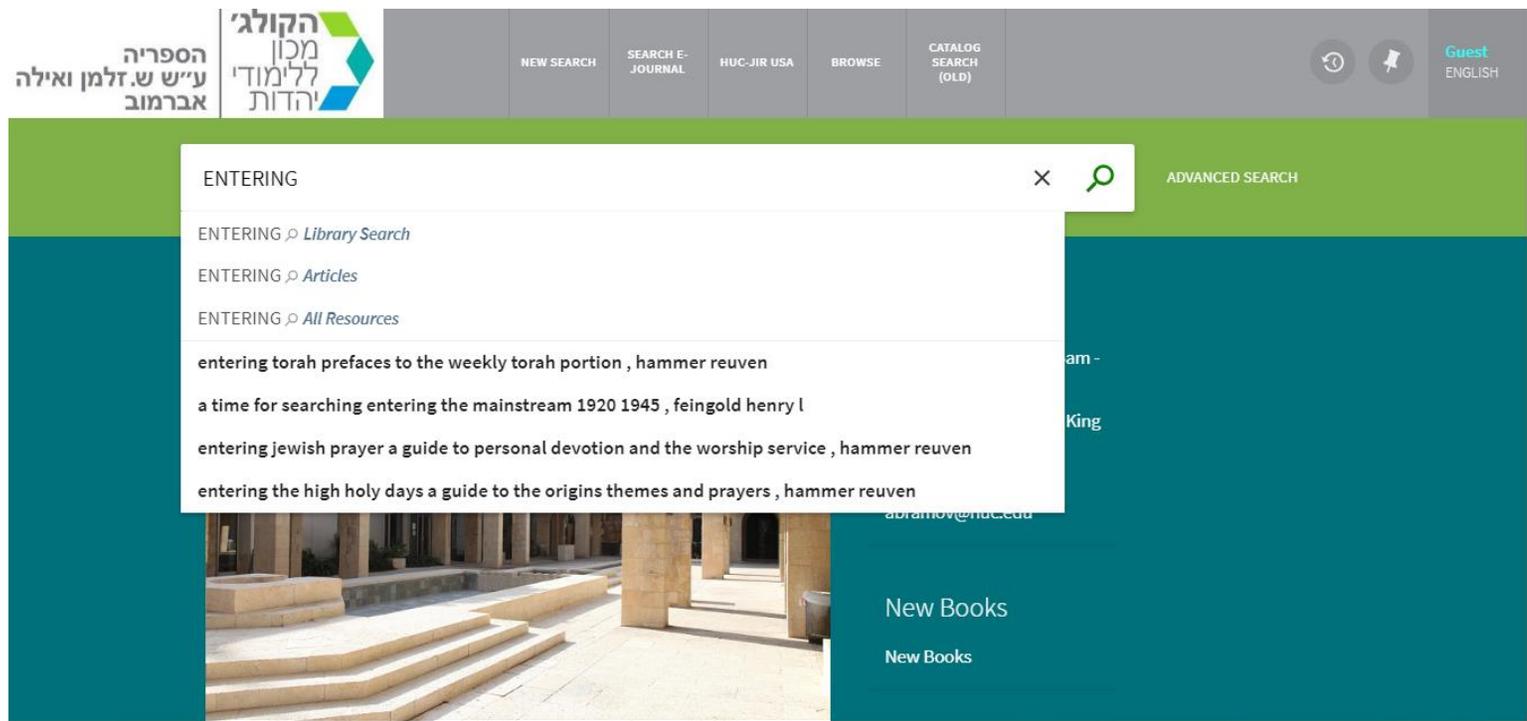
The screenshot displays the top navigation bar of a library website. On the left, there is a logo for 'הספריה ע"ש ש. זלמן ואילה אברמוב' and 'הקולג' מכון ללימודי יהדות'. The navigation menu includes 'NEW SEARCH', 'SEARCH E-JOURNAL', 'HUC-JIR USA', 'BROWSE', and 'CATALOG SEARCH (OLD)'. On the right, there are icons for a refresh button, a pin icon, and a language selector showing 'Guest ENGLISH'. Below the navigation bar is a search bar containing the text 'new1806'. To the right of the search bar are a close button (X), a dropdown menu set to 'Library Search', a magnifying glass icon, and a link to 'ADVANCED SEARCH'. The main content area has a teal background and displays the message 'No records found' followed by 'There are no results matching your search "new1806"'. Below this, there is a section titled 'Suggestions:' with a bulleted list of tips: 'Make sure that all words are spelled correctly.', 'Try a different search scope.', 'Try different keywords.', 'Try more general keywords.', and 'Try fewer keywords.'

There are three ways of searching available while using our database:

New Search; Advanced Search; and Browse.

New Search

While using New Search, you have to search with full words, and then press Enter. You can use AND, OR and other terms from a Boolean Search to make your results more exact. The database can search for your words in all categories: Title, Author, Publisher, Subject, etc. Once you have done your search, you can tweak your results on the right side and narrow your results. The minute you start typing, there will be three options of search that come up: *Library*, *Articles*, and *All resources*.



The screenshot shows the HUC library website interface. At the top left, there is a logo for 'הספריה ע"ש ש.זלמן ואילה אברמוב' and 'הקולג' מכון ללימודי יהדות'. The navigation bar includes links for 'NEW SEARCH', 'SEARCH E-JOURNAL', 'HUC-JIR USA', 'BROWSE', and 'CATALOG SEARCH (OLD)'. A search bar is active with the text 'ENTERING' and a dropdown menu showing suggestions: 'ENTERING Library Search', 'ENTERING Articles', and 'ENTERING All Resources'. Below the search bar, there are search results for 'entering torah prefaces to the weekly torah portion , hammer reuven', 'a time for searching entering the mainstream 1920 1945 , feingold henry l', 'entering jewish prayer a guide to personal devotion and the worship service , hammer reuven', and 'entering the high holy days a guide to the origins themes and prayers , hammer reuven'. The page also features a 'New Books' section on the right side.

Library: The database will search within the physical items in the library. These items include: Books; Periodicals; Series; Disks, and Offprints. This will not search within the item itself, but rather by the information catalogued about them in the database, an example of which is title and author. Articles found within books or periodicals will generally not show up in this search.

Articles: Using this search option will find results within search engines on the internet that include many articles that you can connect to by links to different databases. If you are searching for an article within a book or periodical, this is the search to use. You might not always find the full text, but you will find the bibliographic information pertaining to the article, or a summary.

All Resources: This search will combine the results of both the “Library” and the “Articles” search engines.

In all combinations of searches, you will always have the option to “tweak your results” in terms of subjects, authors, years, etc. on the right side of your search-results screen:

The screenshot shows a web browser window displaying a search results page. The address bar shows the URL: https://huc-primo.hosted.exlibrisgroup.com/primo-explore/search?query=any,contains,ENTERING%20JEWISH%20PRAYER&tab=articles&search_scope=PCI&vid=972HUC_V1&lang=en...

The search bar contains the text "ENTERING JEWISH PRAYER" and a dropdown menu is set to "Articles". The search results are displayed on a teal background. The first result is an article titled "“He Who Enters the Bath-House Utters Two Blessings”: On the Evolvement and Decline of an Ancient Jewish Prayer" by Abraham Ofir Shemesh, published in Religions, 01 October 2017, Vol.8(10), p.225. It is marked as "PEER REVIEWED" and "OPEN ACCESS". The second result is "Prayer in Qumran texts. A brief introduction" by Zdzisław J. Kapera, published in Ruch Biblijny i Liturgiczny, 01 March 2011, Vol.64(1). It is also marked as "PEER REVIEWED" and "OPEN ACCESS".

On the right side of the search results, there is a "Tweak my results" section with the following options:

- Expand My Results
- Sort by Relevance
- Availability
 - Full Text Online (4,569)
 - Peer-reviewed... (2,914)
 - Open Access
- Resource Type
 - Articles (2,540)

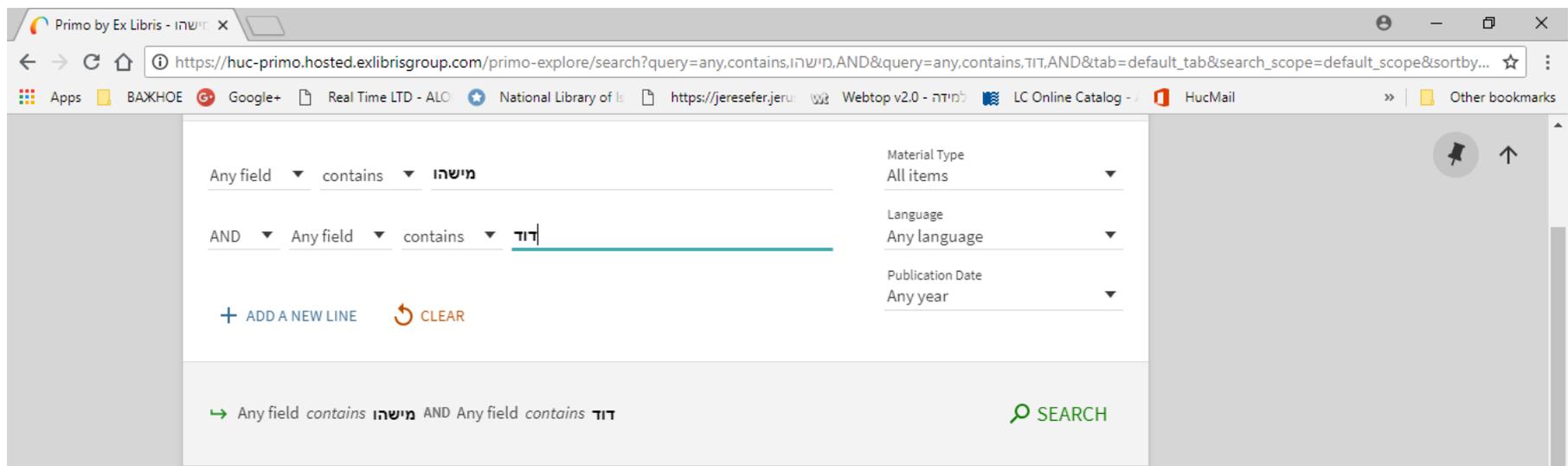
The bottom of the page shows a Windows taskbar with various application icons and a system tray displaying the time 08:43 and date 02/07/2018.

Advanced Search

The “advanced search” button is on the right side of the main search window:



The “advanced search” lets you narrow down your search, with added options within the search. You can search by language, year of publication, etc.



In this type of search:

- You can choose words that are full words, whether they are found at the beginning of a phrase or the middle,
- You can choose words from any field: Author, Title, Category, Publisher, etc.
- You can add lines of searches that have different criteria in your search

This search is very efficient, especially when you add in bibliographical information on the item you're requesting. For example, when you only know part of the title or only one part of the author's name.

Browse

When you use the "Browse" search function, you are only searching within the library's collection. The search is also done alphabetically.

You can choose to search in either the title, author, subject, or call number of the book. The call number is according to Library of Congress.

This search is effective only when you know the beginning of the phrase you are searching for, as it searches alphabetically-- if you search for the middle of a title, it will not come up until after all uses of the words are shown as the start of a title.

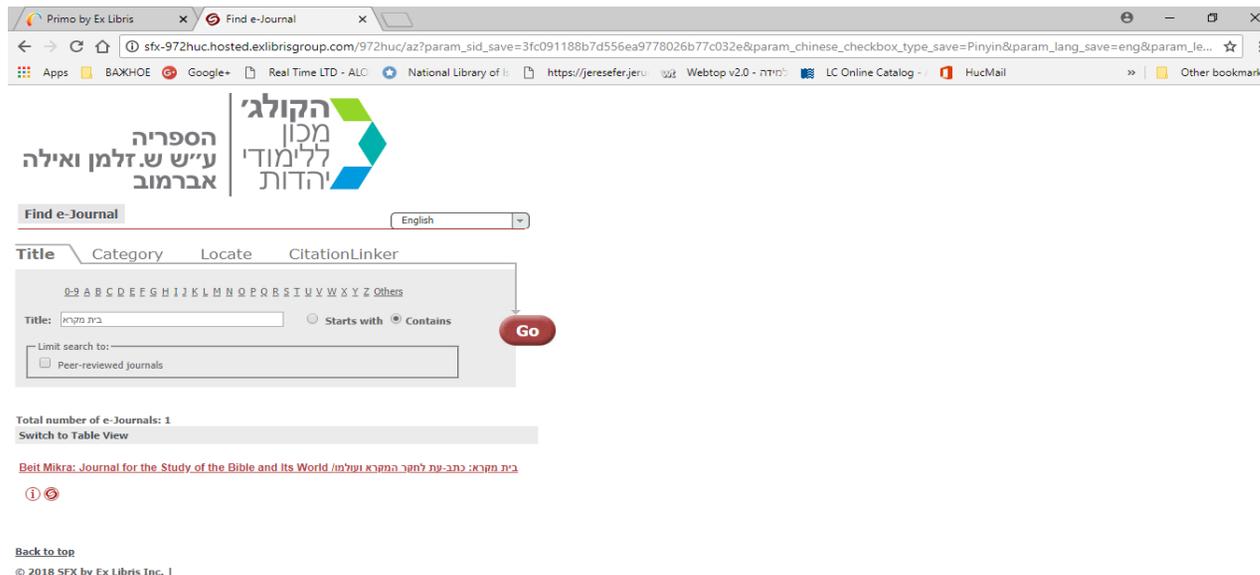
New Search

In order to clear the results of the last search and to start a new one, you have to click on the “New Search” button that is located on the top of the catalogue.

Searches for Electronic Periodicals

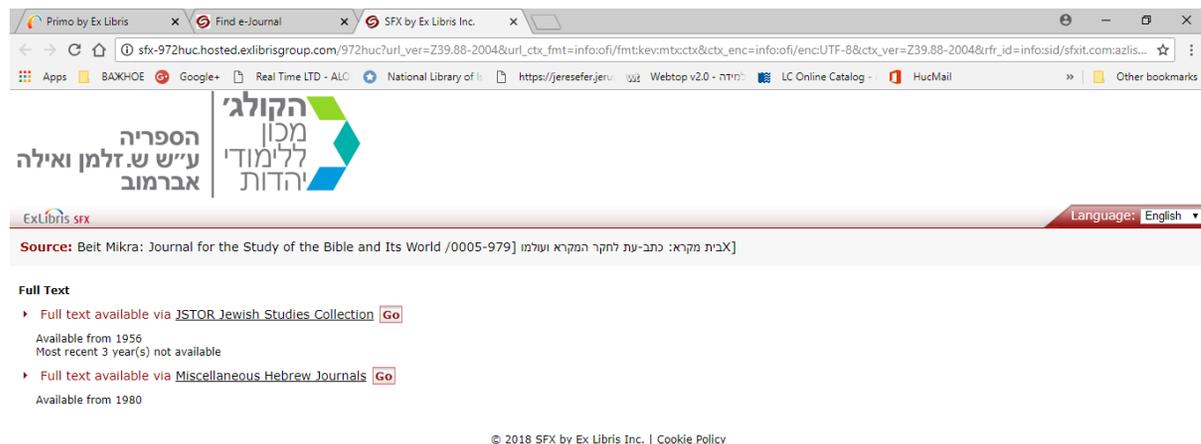
The library has subscriptions to electronic periodicals. The library can either subscribe to the periodical itself, or to a database that houses a number of periodicals. If you click on the “Search E-Journal” button on the top of the main screen, it will lead you to a new screen in which you can then search for an e-journal. The catalogue will then supply a link (in red) to the e-journal.

Here you can search for the title of the e-journal only, not names of articles within journals.



The screenshot displays the 'Find e-Journal' search interface. At the top, there is a search bar with the text 'בית מקרא' entered. Below the search bar, there are options for 'Starts with' and 'Contains', with 'Contains' selected. A 'Go' button is visible. The search results show 'Total number of e-Journals: 1' and a link to 'Beit Mikra: Journal for the Study of the Bible and Its World'. The page also includes a 'Switch to Table View' button and a 'Back to top' link. The footer contains the copyright information: '© 2018 SFX by Ex Libris Inc. |'.

If you click on the red button, it will lead you to the e-journal:



The screenshot shows a web browser window with the URL `sfx-972huc.hosted.exlibrisgroup.com/972huc?url_ver=Z39.88-2004&url_ctx_fmt=info:ofi/fmt:kev:mtx:ctx&ctx_enc=info:ofi/enc:UTF-8&ctx_ver=Z39.88-2004&rft_id=info:sid/sfxit.com:azlis...`. The page header includes the logo for the National Library of Israel (מכון ללימודי יהדות) and the text "הספריה ע"ש ש.זלמן ואילה אברמוב". Below the header, the source information is displayed: "Source: Beit Mikra: Journal for the Study of the Bible and Its World /0005-979] כתב-עת לחקר המקרא ועולמו". Under the "Full Text" section, two links are provided: "Full text available via JSTOR Jewish Studies Collection" and "Full text available via Miscellaneous Hebrew Journals". Both links are followed by a red "Go" button. The page footer contains the copyright notice "© 2018 SFX by Ex Libris Inc. | Cookie Policy".

ExLibris sfx Language: English

Source: Beit Mikra: Journal for the Study of the Bible and Its World /0005-979] כתב-עת לחקר המקרא ועולמו

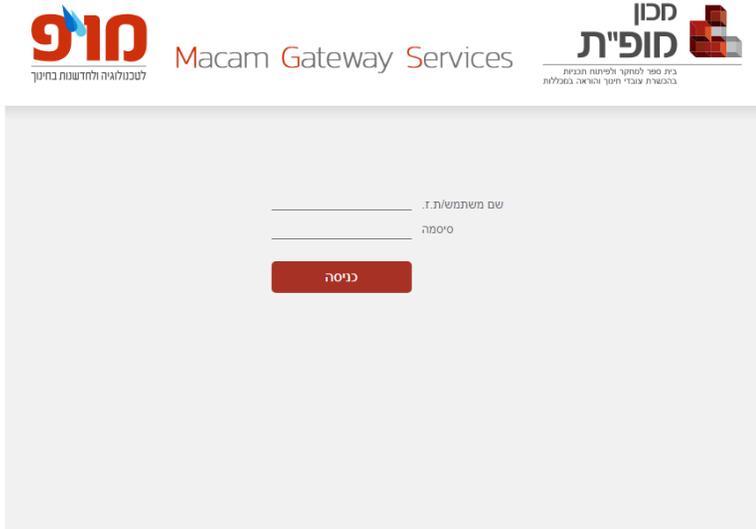
Full Text

- Full text available via [JSTOR Jewish Studies Collection](#) **Go**
Available from 1956
Most recent 3 year(s) not available
- Full text available via [Miscellaneous Hebrew Journals](#) **Go**
Available from 1980

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In this situation, the catalogue will show you two different ways to access the e-journal. Under each way there is a red GO button. Click on the preferred way, and then enter an EZproxy password if asked.

The EzProxy screen will look like this:



מופ Macam Gateway Services

מכון מופי
בית ספר לחקר ולשימוש חכמים
בבשורת מבני יוסיף ורסאה במלח

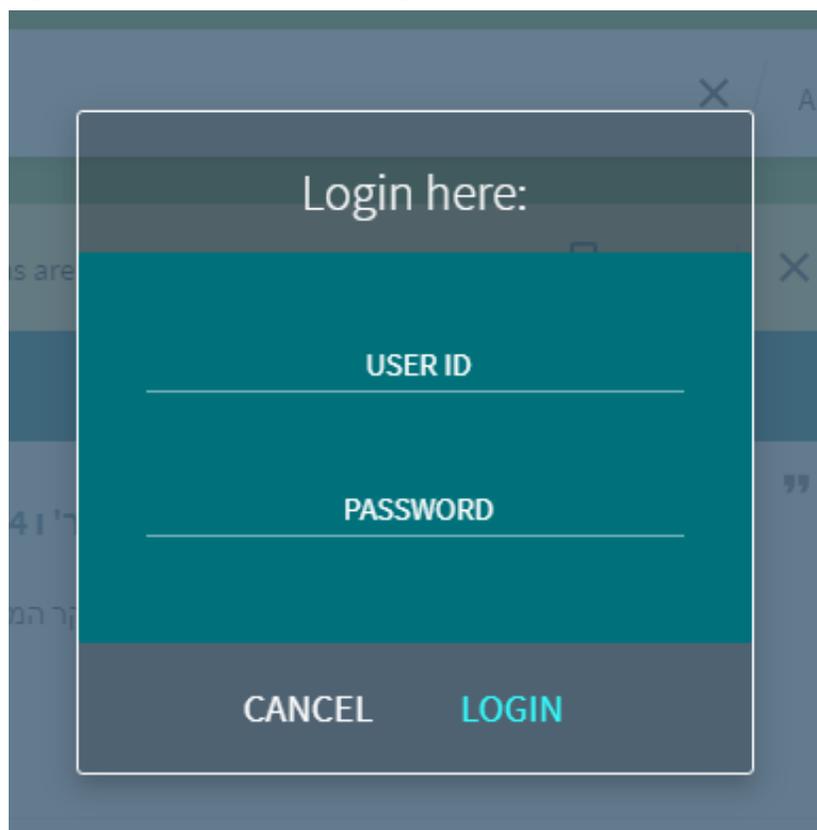
שם משתמש/ת.ד.
סיסמה

כניסה

The library computers are set up to enter automatically, and if they don't, please go to a librarian for help. Each student and teacher at HUC is given their own name and password in which to enter from any location and any computer. If you do not have yours, please ask a librarian to give you that information. Entering EzProxy then takes you directly to the database or e-journal you requested.

Saving your search results

In order to save your search results, you have to sign into the catalogue with your name and password BEFORE you begin searching. This is available for those who are able to borrow books from the library. The sign-in and password are both the user's teudat zehut or passport number. If you click on the word "guest" in the upper right corner of the screen, this will allow you to access the sign-in screen:



The image shows a login dialog box with a teal background. At the top, it says "Login here:". Below this, there are two input fields: "USER ID" and "PASSWORD". At the bottom, there are two buttons: "CANCEL" and "LOGIN".

To then enter your saved search history, click on “My library card” and then the icon on the top right-hand corner “view search history,” the icon, shaped like a circle, next to the push pin icon you can see below.

הספרייה
ע"ש ש. זלמן ואילה
אברמוב

הקולג'
מכון
ללימודי
יהדות

NEW SEARCH SEARCH E-JOURNAL HUC-JIR USA BROWSE CATALOG SEARCH (OLD)

Libman, Asia, HUC li...
ENGLISH

My Library Card

OVERVIEW LOANS REQUESTS FINE + FEES BLOCKS + MESSAGES PERSONAL DETAILS

Loans Active loans
16 loans

Sort by

¹ Nabateyskoe gosudarstvo I yego kult... Shifman, Ilya Sholeyovich	Due: 23/07/18, 19:00. Return to:HUC Library	▼
² שרת הדיברות של שנות האלפיים / גדי יאיר יאיר, גדי	Due: 23/07/18, 19:00. Return to:HUC Library General HN 761 I8Y294 2011	▼
³ ששה ושיגעון : צליינים, משיחים והזדים / אליעזר ויצטום, אליעזר	Due: 23/07/18, 19:00. Return to:HUC Library General DS 109.9 W57 2013	▼
⁴ פרקים בתולדות הלחימה הפרטיזנית ביער קלרנים משה עוזר	Due: 23/07/18, 19:00. Return to:HUC Library General D 816 I484	▼

Search Results Information

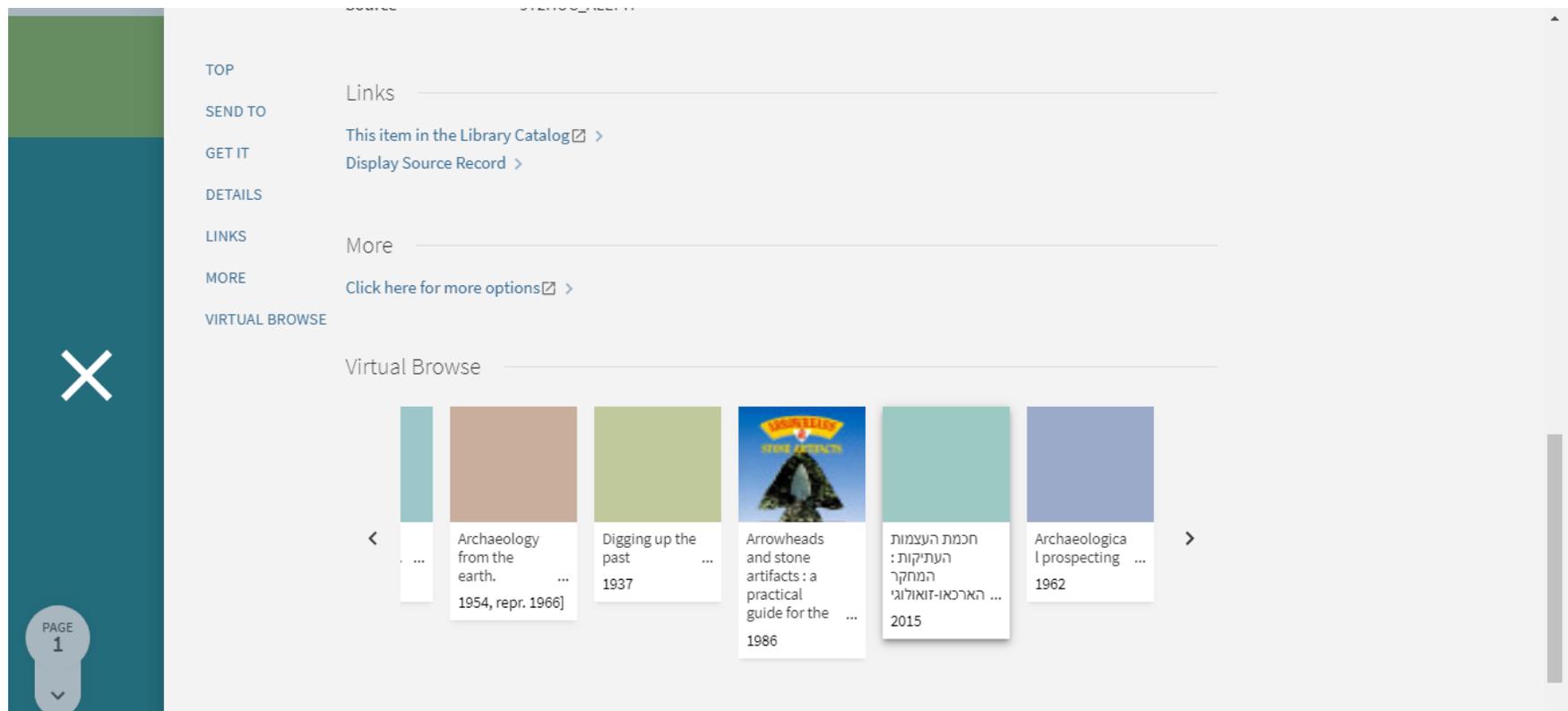
After your first search for a word or title, the results contain ways to access more information about your search results. You can see if the item resides in the library; what type of material it is (based on the icon next to the result); and bibliographic information as well. In order to see more information on the search result, click on the title, and more bibliographic information will be revealed:

The screenshot shows a library search results page. On the left is a dark teal sidebar with a white 'X' icon and a 'PAGE 1' indicator. The main content area is light gray. At the top, there is a book icon and the text 'BOOK' and 'חכמת העצמות העתיקות : המחקר הארכאולוגי'. Below this is a description in Hebrew: 'בר-עוז, גיא, 1967- אוצר ויסברוד, ליאור אוצר שפיר, רועי אוצר רגב-גיסס, ענת מעעב; אוניברסיטת חיפה. המכון לארכאולוגיה על שם זינגמן גוף מנפיק; מוזאון ראובן ועדית הכט (חיפה) גוף מנפיק מוסד מארח 2015'. A green bar below the description says 'Available at Library General (CC 76 A3H63 2015) >'. Below this are sections for 'TOP', 'SEND TO' (with icons for CITATION, PRINT, and E-MAIL), 'GET IT', 'DETAILS', 'LINKS', 'MORE', and 'VIRTUAL BROWSE'. The 'VIRTUAL BROWSE' section shows 'LOCATION ITEMS' with a table:

LOCATION ITEMS		
Library		
Available, General (CC 76 A3H63 2015)		
On Shelf	Three weeks	
General CC 76 A3H63 2015		

If there are links to other information, you will be able to click on them from this page as well.

On the bottom of this page, there is a “Virtual Browse” section, in which you can see all the books that are located next to your chosen item on the shelf. They are usually organized by author or subject, so you might find more books that you are searching for this way as well:



The screenshot displays a library catalog interface. On the left, a vertical sidebar contains navigation options: TOP, SEND TO, GET IT, DETAILS, LINKS, MORE, and VIRTUAL BROWSE. A large white 'X' is overlaid on the sidebar. The main content area is divided into sections: 'Links' with options like 'This item in the Library Catalog' and 'Display Source Record'; 'More' with a 'Click here for more options' link; and 'Virtual Browse', which features a horizontal carousel of book covers. The carousel includes titles such as 'Archaeology from the earth', 'Digging up the past', 'Arrowheads and stone artifacts: a practical guide for the', 'חכמת העצמות: העתיקות: המחקר הארכאולוגי', and 'Archaeological prospecting'. A 'PAGE 1' indicator is visible in the bottom left corner.

What to do with your search results

- You can choose items within your search results and save them in your “library card” account by clicking on the push pin icon
- You can send your search results to yourself or someone else by e-mail, by clicking on the envelope icon.
- You can copy the bibliographic information on the object, by clicking on the citation icon. This does not work on all items however.

Please feel free to approach the librarian with any question or problem you might have. We are happy to help!